



## Credit card authorization form

### RESERVATION GUARANTEE AGREEMENT

Please guarantee my reservation by the following credit card.

In case of No-show or cancellation of reservation with visa support made after 02:00 pm on the day before arrival date, the 1st night will be charged against credit card. Please note visa support charge is not refundable.

**Guest name (please print)** \_\_\_\_\_

**Reservation confirmation number** \_\_\_\_\_

**Arrival date** \_\_\_\_\_

**Room type** \_\_\_\_\_

I hereby authorize ООО "Бизнес-Отель" to charge my credit card (please mark): VISA, MASTERCARD/EUROCARD, AMEX, Diners Club, JCB (PLEASE NOTE: we do not accept VISA Electron, MASTERCARD Electron)

**Card number** \_\_\_\_\_

**Expiry date** \_\_\_\_\_

**Cardholder name** \_\_\_\_\_

**Cardholder signature** \_\_\_\_\_

With the following charges (please write amount below):

\_\_\_\_\_ price for the 1-st night/price for all nights

\_\_\_\_\_ price for visa support (750 Roubles/person)

**Without written amount and your signature we do not provide any services.**

**Please attach the clear photocopy of passport (credit card's holder) and a photocopy of both sides of the credit card. Please fax the completed form to the Reservation Department on the fax number +7 495 482 2211.**

**Date** \_\_\_\_\_

#### Guest Contacts

**Phone number** \_\_\_\_\_

**Fax** \_\_\_\_\_

**E-mail** \_\_\_\_\_

Visa support is available for guaranteed reservation only.

To obtain a visa support letter please advice passport details as follows:

- last name and first name
- citizenship
- sex
- date of birth
- number of passport

ООО "Бизнес-Отель"

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